

5255 FM 482
New Braunfels, TX 78132
(830) 241-8830



Owner-Operator Checklist

Complete Online Driver Application

- Application information
- Employee acknowledgment and agreement
- Acknowledgment of equal employment opportunity policy and policy preventing harassment in the workplace
- Acknowledgment of timekeeping policy
- Acknowledgment of policy regarding telephones, computers, electronic communications, and internet
- Acknowledgment of policy regarding employee monitoring and gps
- Acknowledgment of policy regarding confidentiality and proprietary information
- Acknowledgment of drug free workplace and substance abuse policy
- MVR Information
- Driver Qualification (DQ) File Checklist
- Sign Commercial motor vehicle driver's certification with driver license requirements
- Drug & Alcohol Policy Form
- Safety Performance History Records Request
- Employee acknowledgement requirement for notice
- FMCSA Drug & Alcohol Policy Addendum
- General Consent for Limited Queries of the Federal Motor Carrier Safety Administration (FMCSA) Drug and Alcohol Clearinghouse
- Motor Vehicle Driver's Certification of Violations
- Motor Vehicle Driver's Certification of Violations
- Annual Review of Driving Record
- Equivalent of Road Test
- Hours of Service Record for First Time or Intermittent Drivers
- Driver's road test examination
- Certification of Road Test
- Hours of Service Record for First Time or Intermittent Drivers
- Company Policy on Use of Cell Phones, Wireless, and other Communication Devices
- Consent and Authorization to Request and Release Information

Complete I-9

- <https://www.uscis.gov/i-9>

Complete W-4

- <https://www.irs.gov/pub/irs-pdf/fw4.pdf>

Copy of CDL (front & back)

Copy of Medical Card

Copy of Social Security Card

Bobcat Trucking, Inc
582 Powell
Luling, TX 78648

Email documents to:

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apbobcattrucking@gmail.com